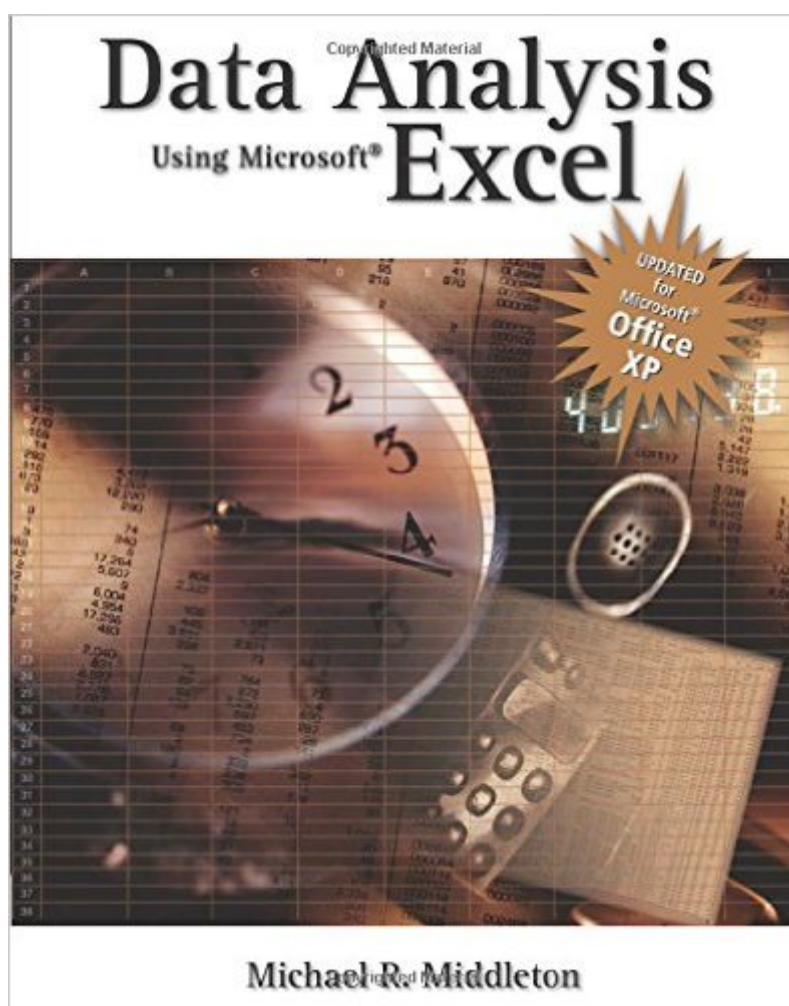# Data Analysis Using Microsoft Excel: Updated For Office XP

Synopsis

Spreadsheet skills are important for a first job, and DATA ANALYSIS USING MICROSOFT EXCEL prepares students to enter the world of work with stronger spreadsheet skills. Designed as a supplement to a main statistics text or as a reference for professionals, this handbook helps students build their proficiency in Microsoft Excel and shows them how to use the built-in capabilities of Excel to analyze data and make decisions. Although many of the examples are business oriented, the step-by-step approach makes this book appropriate for statistical analysis in other courses and academic disciplines.

Book Information

Series: Data Analysis Using Microsoft Excel

Paperback: 296 pages

Publisher: Cengage Learning; 3 edition (March 7, 2003)

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Product Dimensions: 7.4 x 0.7 x 9.2 inches

Shipping Weight: 1.2 pounds

Average Customer Review: 2.8 out of 5 starsÂ Â See all reviewsÂ (4 customer reviews)

Best Sellers Rank: #166,109 in Books (See Top 100 in Books)   #33 inÂ Books > Computers & Technology > Software > Accounting   #98 inÂ Books > Computers & Technology > Software > Microsoft > Microsoft Excel   #132 inÂ Books > Computers & Technology > Software > Microsoft > Microsoft Office

Customer Reviews

The book is a good fundamentals review of Excel capability for statistical data analysis. This type of book is good to have as a reference for those not using Excel stats every day. Simple, and clear how to do it which I like. Dr. Middleton's style is simple and straightforward as noted in other software and publications which is great for those of us who are not staticians but need statistics to help convey risk, variability and analysis conclusions.

The book is good: however, it is worth noting that I barely used. It was for a crash course in excel, and I worked for 2 years with excel, so I already was very comfortable with it. However it was a requirement for my course.Nonetheless, the chapters I had to look at were very well explained.

Let's face it. This book is essentially a glorified help file. Anything you find in this book can be found online, and if you've been asked to spend money on this piece of crap, chances are that your professor isn't good enough to get you to the point where you'll be using this book anyway. It's trade in value is just under 2 dollars, and I can understand why.

Required for a college course, don't recall ever having to use it.

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